STRATHMORE NORTH PRIMARY SCHOOL

Digital Technologies - ACCEPTABLE USE AGREEMENT

Students will only be able to use the school's network and IT equipment/devices (including BYOD) once this signed Agreement has been returned to school.

* The term 'parent' used throughout this document also refers to legal guardians and caregivers.

Strathmore North Primary aims to create and maintain a cybersafety culture, which is in keeping with the values of the school, legislative and professional obligations. This agreement includes information about your obligations, responsibilities, and the nature of possible consequences associated with cybersafety breaches, which undermine the safety of the school environment.

Responsibility for children's cybersafety is shared by all stakeholders (people related to the school). Schools, teachers and parents have a responsibility to educate children and young people and address the underlying values (ethics) and responsible behaviours expected of them regardless of their physical location.

Cybersafety practices and issues are included within the school's curriculum planning and taught explicitly at all year levels. The focus is on the behaviour and potential dangers associated with the technology as well as how to use the technology safely and responsibly. Teachers look for opportunities to introduce or reinforce cybersafety practices as part of a classroom program. It is recommended that when dealing with or teaching cyber safety or ethical behaviours that it is helpful to take the 'technology' out of the incident to actually help identify the behaviours which are occurring.

Cybersafety refers to the way in which people behave safely and responsibly to keep themselves and their friends safe online.

Cyberbullying is bullying behavior using digital technologies. This includes harassment online, setting up a defamatory personal website or deliberately excluding someone from social networking spaces.

Responsibilities of the Parent

My responsibilities include:

- I have read this agreement carefully and discussed it with my child, so we both have a clear understanding of their role in the school's work to maintain a safe environment
- I will encourage my child to follow the cybersafety rules and instructions
- I will contact the school if there is any aspect of this use agreement I would like to discuss
- I understand that social networking sites have age restrictions (e.g. Instagram 16+) and that it is illegal for primary aged students to access them.
- I will not use communication apps (e.g. iMessage) to contact my child during school hours on the iPad *(any essential communication will be sent to the office.)*

I have read this agreement document and am aware of the school's initiatives to maintain a safe learning environment, including my child's responsibilities.

Name of parent: .....

Signature: ..... Date: .....

Please note: This agreement for your child will remain in place for the year. If it becomes necessary to add/amend any information or rule, parents will be advised in writing.

* This document is to be read in conjunction with the Mobile Phone Policy, Student Engagement & Wellbeing Policy and the Bullying & Harassment Policy.

Responsibilities of the Student

1. I will only use a device when instructed to by my teacher.
2. I will only access the school-approved apps while at school and only download apps, which are age appropriate.
3. I will ensure my iPad comes to school charged each day. (At least 90% charge)
4. I will not use messaging apps such as iMessage during school hours to communicate with others (including my parents).
5. I will not have a VPN app on my iPad or use a VPN at school.
6. I understand that the school can check my downloads, search history and iPad content.
7. I will **protect my personal information** (name, birthdate, photos, address and school)**,** I will do this by:
    - Not allowing anyone else to use my username
    - Not sharing my password (except with my parents)
    - Only ever joining spaces with my parents or teacher's guidance and permission
    - Never answering questions online that ask for my personal information
    - Never posting content which includes my or anyone else's school uniform
8. I will **keep others and myself safe** online by:
    - Thinking carefully about the things I share online
    - Not having involvement with any activity which might put myself or anyone else at risk
    - Not deliberately searching for rude or violent things
    - Not 'friending' or talking to strangers online
    - Keeping my security settings on a high level (e.g. people who can view content)
    - Talking about new apps/ software with adults
    - Speaking to an adult if I see something that makes me feel upset or if I need help
9. I will **communicate respectfully** by being polite and kind to others online. I will think about how what I do or say might make them feel.
10. I will not illegally download and/or share content (music, movies etc.).
11. If I accidentally access inappropriate material, I will:
    - Close the app
    - Report the incident to a teacher/parent immediately
    - Not show others
12. If I witness cyber bullying or inappropriate behaviour online, I will:
    - Close the app
    - Report the incident to a teacher/parent immediately
    - Take screenshots if instructed by the adult
    - Not show others
13. I will treat all devices (school or personal) with the upmost care and will report any damages to the teacher. I am responsible for my own device and any damages.
14. I understand that I must not, at any time, use digital technologies to upset, offend, harass, threaten or in any way harm anyone. I know that my online behaviour is a reflection of the choices I make.
15. I understand that if I am a bystander and don't report the incident that I will also be held responsible for the incident and that it is my responsibility to get help from an adult when something is wrong, even if this means that someone might get in trouble.
16. I will not bring my mobile phone to school. If I have reason to have my phone or smart watch at school, I will hand it in at the office, where it will be stored securely for the duration of the school day (see our school Mobile Phone policy).
17. I understand that if I break these rules, the school may inform my parent(s) and take disciplinary action against me in the form of: **First action:** Verbal warning, **Second action**: Loss of iPad for the day, **Third action:** Loss of iPad for the week.
18. I understand that the teacher can look at my personal device (iPad) if I am suspected of breaking this agreement.

I have read and understood my responsibilities and agree to follow this agreement. I know that if I break these rules there may be serious consequences.

Name of student: .....

Signature: ..... Date: .....

Updated: December 2025